

ENVIRONMENT & REGENERATION DEPARTMENT – PARKS SECTION

Greenkeeper - Pay Band 1, SCP 10 (£19,180 + Living wage allowance) - 12 (£21,423)

We are looking for a Greenkeeper to join our busy Parks Section. You will be responsible for undertaking greenkeeping and general grounds maintenance at Douglas Golf Course and ensuring the facilities and estate management of the golf course are maintained to the highest standard. If you have experience of golf course/fine turf maintenance in a professional manner, then we would welcome an application from you. It is essential you have a full clean valid driving licence.

For an informal discussion about the position, please email mdadds@douglas.gov.im in order to arrange a telephone call.

Benefits include: holiday allowance plus bank holidays, development opportunities, entry to the Local Government pension scheme, cycle to work scheme, maternity, paternity and adoption scheme, sickness benefit scheme, career break scheme.

Application packs can be obtained from the HR Section on 696455 or downloaded from www.douglas.im. The closing date for the receipt of completed applications is 5.00 pm, Friday, 30th September 2022.

Miss K J Rice, Chief Executive, Town Hall, Ridgeway Street, Douglas, Isle of Man, IM99 1AD

PUBLIC SERVICE COMMISSION MANUAL & CRAFT WORKER MEMORANDUM OF AGREEMENT 2015

JOB OUTLINE

DEPARTMENT	Environment & Regeneration
SUB-SECTION	Parks Section
DESIGNATION	Greenkeeper
REPORTS TO	Head Greenkeeper
DURATION OF POST	Permanent Post
BASE	Douglas Golf Course
GRADE	Pay Band 1, SCP 10 (£19,180 +LWA) – 12 (£21,423)
HOURS OF DUTY	Normal hours of work – 37 hours per week Monday – Thursday 8.00 am – 4.00 pm Friday 8.00 am – 3.30 pm (1/2 hour lunch daily) No overtime payments paid until 37 hours have been worked
SUPERVISION	None.

TRANSFERS	All staff employed in the Parks Section will be interchangeable within and between services/contracts provided such duties are deemed to be within the competence of the employee.
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PERSONAL PROTECTIVE CLOTHING	Compulsory
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MAIN PURPOSE OF THE JOB

Undertake greenkeeping and general grounds maintenance and gardening duties at Douglas Golf Course to ensure that the recreational facilities and estate management of the golf course are maintained to the highest standard.

MAIN DUTIES OF THE JOB

1. Operate a range of pedestrian and ride on mowers to cut greens, tees, aprons, surrounds, fairways, rough and semi rough to the required standard.
2. Prepare golf course, driving range and football pitches for play/use by customers.
3. Undertake a wide range of fine turf activities using a variety of tractor mounted, ride on a pedestrian machinery and hand held equipment. Apply a range of fertilizer, turf

conditioner, pesticides, etc, following manufacturers recommendations and application rates.

4. Renovate and construct new features such as tees, bunkers, pathways, fences, etc. Establish and maintain trees, shrubs, hedges, etc.
5. Maintain machines in a safe working condition. Set up machines ready for use and carry out daily checks and minor servicing.
6. Ensure the safe use, storage, calibration and disposal of chemicals.
7. Undertake course inspections and make decisions on suitability for play in accordance with course closure and buggy/trolley restriction policy.
8. Plan daily workload to minimise disruption to golfers and improve safety.
9. Establish and maintain productive working relationships with managers, colleagues and customers.
10. Take responsibility for small groups of trainees/labourers.
11. Assist higher grade gardeners in more skilled tasks.
12. Empty litter/dog waste bins and undertake litter picking, as required.
13. Provide the best possible level of service ensuring good customer satisfaction at all times.
14. Interdepartmental work as required/necessary.
15. Participate fully in discussions relating to any changes deemed necessary to the job outline, reaching mutual agreement to any reasonable changes to the job outline after consultation with the post holder, if not agreed by mutual consent.
16. Such other duties within a similar level of responsibility may be required from time to time by the Head Greenkeeper/Assistant Head Greenkeeper.

SKILLS REQUIRED

Essential

1. NVQ Level 2 Sports Turf Management (or equivalent).
2. Experience of golf course/fine turf maintenance in a professional environment with due regard to the Greenkeeper Codes of Ethics and Practice.
3. Pesticide Application Certificate.
4. Identification of different grasses and knowledge of their uses.
5. Identification of turf pests, diseases, weeds and disorders and knowledge of their treatments.
6. Ability to carry out work to high standards, on own initiative as well as a member of a Team.
7. A full clean valid driving licence.

Desirable

1. Ability to undertake minor servicing of plant and machinery.
2. Public Sector experience.
3. Political Sensitivity.

What resources is the job occupant responsible for (i.e., building plant, equipment, machinery, appliance, tools and materials)?

Tools, equipment and materials allocated/used by the postholder.

Vehicles, plant and machinery belonging to or on hire to Douglas Borough Council allocated/used by the postholder.

Does the job occupant have contact with members of the public, and if so, for what purpose?

On a daily basis as part of the role.

Does the job occupant work alongside the person he/she reports to?

Yes.